INSTRUCTIONS FOR PLAYING COMPACT DISKS

Hearings recorded on and after August 1, 2003 are recorded on the CourtFLOW system made by Voice IQ, Inc. To play a CD recorded using this system, you must use one of the VoiceIQ Court Players.

The free version of the Court Player* can be downloaded as follows:

- 1. Go to <u>www.voiceig.com.</u>
- 2. Click on "Support". (This is on the right side of the screen).
- 3. Under Downloads, click on VoiceIQ Court Player.

Using Court Player*

- 1. Insert the CD containing the court recording into the CD drive.
- 2. Launch the Court Player Application.
- 3. Click 'File' (located on the menu bar)
- 4. Click 'Open Case'
- 5. A browse window will appear. Locate your CD drive.
- 6. Click the '+' sign next to the drive to expand the directories.
- 7. Click the 'dAudio' subdirectory.
- 8. Click 'OK'
- 9. A session Window will appear. Click the '+' sign next to the session name to expand the cases.
- 10. Select the case that you wish to hear and click 'OK'.
- 11. The court player main window will appear with standard audio controls. Click the first button (left facing arrow) to begin play.

*Court Player is a free version of the Court Flow Player. It does not include synchronized annotations, however the annotations can be provided with time stamps in a Microsoft Word Document. The player can be downloaded from http://www.voiceiq.com from their 'support' page.

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